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Summary

Providing high quality marketing communications, technical writing and editing, and project support services to clients in the nonprofit, public, and private sectors since 2001

Marketing Communications Feature articles, in-depth interviews, and profiles for specialist and general audiences: newsletters, articles, brochures, marketing materials, and book chapters for print and online collateral; ad copy and press releases; speechwriting and ghostwriting

**Technical Writing** and Editing Textbooks, instructor guides, and test questions; web content and supporting documentation; RFPs/RFQs and proposals; substantive editing of reports and technical documents; proofreading; citation research and editing; research and analysis

Project Support

On-site reporting; meeting minutes and summaries; verbatim and edited transcription

Association of Fundraising Professionals: Association of Professional Researchers for Advancement; ASIS international; CFRE International; Cleveland Clinic Magazine; Combined Federal Campaign—National Capital Area; Dravet.org; EEI Communications and EEI Press; Global Impact; HEP Development; Higher Education Publications, Inc.; Human Factors International; International Association of Movers; Jacob & Sundstrom, Inc. (now ICF

Clients

International); Johns Hopkins Healthcare, LLC; Johns Hopkins Whiting School of Engineering Development Office; The MITRE Corporation; National Center for Construction Education and Research; Office of Science and Technology Policy--Executive Office of the President; Pearson Education; Recreation News; Ripple Effect Communications, Inc.; S4Carlisle Publishing; Science and Technology Policy Institute, Institute for Defense Analyses; Stratmark: TwentyEighty Strategy Execution: United States Naval Institute: WTEC. Incorporated

Pro Bono

Canton Community Association (Baltimore, MD); Takoma Park/Silver Spring Co-op (Takoma Park, MD); Maryland Writers' Association (Annapolis, MD); National Socio-Environmental Synthesis Center (Annapolis, MD)

Media

Mac and Windows OSs; Adobe Creative Suite; Microsoft Office; Apple iWork Suite; Omni Group OmniGraffle; Nisus Writer Pro; iStudio Publisher; BeLight Art Text

Education

Coursework, Certificate in Science Writing, Johns Hopkins University, 2015 MA. American History. University of Maryland. 1997 MLS, Archival Studies, University of Maryland, 1997 BA, Honors, History, Regis University, Denver, 1992

Maryland Nonprofits

Memberships

**Editorial Freelancers Association** Society of Professional Journalists

National Writers Union

**References** Upon request